

PAWAR PUBLIC SCHOOL, DOMBIVALI

SEATS AVAILABLE FOR GRADE 1 FOR THE ACADEMIC YEAR 2024-2025

Total Seats	20
Seats reserved as per the Right to Education	05
Seats available for the present Admission Process	15

(The Right to Education Act (RTE Act) is an Act passed by the Government of India. It is mandatory for all non-minority educational institutes to reserve 25% seats under the RTE Act. These seats are to be allotted as per the government regulations by the competent government authorities and the school has no jurisdiction over these seats.)

PAWAR PUBLIC SCHOOL, DOMBIVALI

Important Dates for Grade 1 Admission for the Academic Year 2024-2025

	Start Date & Time	End Date & Time
Filling up of Online Admission Registration Forms	10:00 a.m. on Tuesday, 10 th October, 2023	10:00 p.m. on Wednesday, 11 th October, 2023 or 100 Online Admission Registration Forms, whichever is earlier
Candidates shortlisted for Interaction will be informed through an email from school	Saturday, 14 th October, 2023	
Informal interaction of the parents and the child with the Principal and the HM (the shortlisted candidates)	Monday, 16 th October, 2023 to Wednesday, 18 th October, 2023 as per the allotted time slot	
Candidates selected after interaction will be informed through an email from school	Wednesday, 25 th October, 2023	
Submission of documents and payment of fees	Monday, 30 th October, 2023 as per the allotted time slot	Tuesday, 31 st October, 2023 as per the allotted time slot

PAWAR PUBLIC SCHOOL, DOMBIVALI
(Affiliated to the Council for the Indian School Certificate Examinations (CISCE)
that conducts the Indian Certificate of Secondary Education Examination (ICSE)
and the Indian School Certificate Examination (ISC), New Delhi vide Affiliation No – MA208)

Admission Notice for Grade 1 for the Academic Year 2024-2025

1. Total Seats Available : 15 only (General Category)

2. Eligibility Criteria for Admission:-

Grade	Eligibility Criteria
Grade 1	1. 6 Years complete as on 31 st December, 2024 (All children born between 1 st October, 2017 and 31 st December, 2018) 2. Informal Interaction with Principal and the HM with the shortlisted candidates

3. Preference for Admission:

- a) Staff Children and Siblings of our existing students of the right age group and who will complete the admission process as per the schedule. Cousins will not be considered as siblings.
- b) Flat Owners of Casa Rio / Casa Rio Gold, Palava
- c) Tenants of Casa Rio, Casa Rio Gold, Palava
- d) Flat Owners of Casa Bella / Casa Bella Gold, Palava
- e) Tenants of Casa Bella / Casa Bella Gold, Palava
- f) Owners of Lodha Elite, Lodha Freshia and Lakeshore Greens
- g) Other residents of Dombivali

4. Admission Process:

- The Online Admission Registration Form for Grade 1 will be available from **10:00 a.m. on Tuesday, 10th October, 2023 to 10:00 p.m. on Wednesday, 11th October, 2023** to the **first 100 ELIGIBLE candidates** on **www.ppsdombivali.com**.
- The Online Admission Registration Form Fee is **₹1000/- (Non-refundable)**.
- Before filling up the online admission registration form parents are requested to download the Medical History Sheet. The Medical History Sheet is uploaded on the school website under “Online Admissions”. **The Medical History Sheet** has to be completely filled, signed and stamped by a registered medical practitioner. The same needs to be **scanned and uploaded** while filling up the Admission Registration Form.
- Parents are requested to **upload the child’s birth certificate** (clear image) while filling up the admission registration form. (In case of birth certificate in languages other than English, please upload the original notarized certificate translated in English along with the original birth certificate). The same is also needed to be submitted at the time of submission of documents, if admission is confirmed.
- **To know the steps to fill the Online Admission Registration Form kindly refer to the document regarding the same uploaded on school website under “Online Admissions”.**
- After filling up the online admission registration form and making the payment for the form, the Administration Copy and the Teacher’s Copy of the filled form and the Payment Receipt will be available in parent’s enquiry login in Edusprint. **Kindly save and print them subsequently.**
- The Parental Consent Form and the Cancellation of Admission and Refund Policy needs to be downloaded from the school website under “Online Admissions”.
- Parents of shortlisted candidates decided through a Lottery system will have to meet the Principal and the HM along with their ward for an Informal interaction. These parents will be informed through an email on Saturday, 14th October, 2023 to attend the Informal interaction on the date and time slot allotted. Admission to Grade 1 will be based on the performance in the Informal Interaction.

b) **In case of cancellation of new admission, after the academic year begins:**

- The Application for withdrawal has to be made in writing 30 days in advance, before the actual date of withdrawal, failing which, one month's fee, has to be paid as notice fee. If the pupil has attended even one day in the months of April or October, then the parent is liable to pay the Term Fee for that term along with the Tuition Fee. The school fee till the date of application for withdrawal or actual date of leaving whichever is later should be cleared, even if the student has not attended the school, since the seat is occupied by the student.
 - The application for withdrawal has to be accompanied with an application for the refund of caution money signed by both the parent along with the original caution money receipt stating the name in which the refund cheque, has to be issued. The School Leaving Certificate and the Caution Money will be refunded to the applicant within 15 working days, from the receipt of the application /the last day attended by the pupil, whichever is later.
 - Refund of Caution Money and the School Leaving Certificate will be issued only to those who have cleared the dues as mentioned by the school and the parents are requested to abide by the same.
- c) If the caution money receipt is lost / misplaced, then the applicant needs to submit a notarised affidavit on ₹500/- stamp paper stating that he/she has lost the receipt. Parents should contact the school to understand the process for the same.
- d) The application for withdrawal of admission will not be accepted or processed during the vacation period.
- e) The Cancellation and Refund Policy should be accepted and signed by both the parents/whoever signed the admission form while securing the admission.

8. **Opening Day, Summer Vacation Schedule and Re-opening Day after the Summer Vacation**

Opening Day (Attendance is mandatory)	Last Working Day before the Summer Vacation (Attendance is mandatory)	Summer Vacation	Re-opening Day after the Summer Vacation (Attendance is mandatory)
Tuesday, 2 nd April, 2024	Friday, 26 th April, 2024	Monday, 29 th April, 2024 to Friday, 31 st May, 2024	Monday, 3 rd June, 2024

9. **School Timings: (Monday to Friday)**

8:15 a.m. to 2:45 p.m. (Reporting Time for Pupils: 8:10 a.m.) Late mark : 8:11 a.m. onwards

10. **Kindly Note:**

- **The school follows a three language formula. English is the first language which is compulsory for all the pupils. In addition to English, your child will be taught two languages. These will be Hindi and Marathi. While filling the online admission form, you will have to choose any one language from either Hindi or Marathi as your child's Second Language. Those who opt for Hindi as the Second Language, will be offered Marathi as the Third Language while those who opt for Marathi as the Second Language, will be offered Hindi as the Third Language. While choosing the Second Language, please keep in mind that the syllabus and curriculum of Second Language is of a higher level than that of Third Language. Please note that your ward will not be permitted to change the Second Language or Third Language till he / she completes Grade 10 unless there is a valid reason.**
- The School Management does not accept donation of any kind whatsoever. Neither does the Management authorize any person to do so.
- In case any person claims to secure a seat in our school through influence or consideration please bring it to the notice of the administration for suitable action.
- The School will not entertain any correspondence, discussion, telephones or personal inquiries regarding the admission process.
- The School Management has the right in its sole discretion to accept or reject any application.

I. Chowdhury
Mrs. Ishita Chowdhury
Principal

Date: 04/09/2023